

Morpeth Town Council
Minutes of the Finance & General Purposes Committee
Wednesday 6th July 2022 at 6:30pm in the Council Chamber of
the Town Hall, Morpeth

Present:

Councillors: D Bawn - Chair
A Byard
A Cochrane
S Peacock
J Richardson

Clerks: Mrs T Bell
Miss K Carter

Absent Councillors: E Skinner - Holiday
R Hogg - Business
J Crawford - Personal
B Bawn - Illness
R Wearmouth - Business

The meeting commenced at 6:42pm.

Open Session

There were no members of the public present who wished to ask a question on this occasion.

30/22 Committee Chairman's Announcements

- Members were advised of the usual rules about the recording of meetings.
- Members were reminded that mobile phones should be turned on to silent and should not be used during the meeting.

31/22 Mayoral Announcements

- There will be a fundraiser at Lollo Rosso on Monday 22nd August 2022 7pm to raise funds for Ellington Colliery Band. Tickets are £25 each, all proceeds to support Ellington Colliery Band in the National Brass Band Championships.
- The St Patrick's Day themed Mayor's Ball will take place on Saturday 18th March 2023 at Pleased to Meet You.

32/22 Declarations of Interest

The Chairman received no declarations of interest on this occasion.

33/22 Minutes of the Finance and General Purposes Committee held on 1st June 2022

The minutes of the above meetings were approved as a true record.

RESOLVED

- (i) That the minutes of the Finance and General Purposes Committee be approved with the above amendments and signed as a correct record by the chair.

34/22 Authorisation of Payments

An amended payment list for June 2022 was circulated for consideration.

RESOLVED

- (i) That members agreed the amended payment lists for June 2022, totalling £59,448.74.

35/22 Subsidies 2021/22

Members were provided for information documents from the following organisations in relation to their 2021/22 subsidy:

- Wansbeck Valley Food Bank

Members agreed that the report gives a detailed explanation of how the subsidy was used. They requested that subsequent reports identify the members of users per ward.

RESOLVED

- (i) Information duly noted.

36/22 Pavilion Café Quarterly Report

Members were provided for information with the Pavilion Café quarterly report.

The Clerk advised that one of the cooks will be going on maternity leave shortly. A member of the front of house staff has volunteered to cover back of house on Monday and Tuesday every week with a reduced menu.

RESOLVED

- (i) Information duly noted.

There was no other business to discuss and the meeting concluded at 6:53pm with Councillors D Bawn, A Byard, A Cochrane, S Peacock and J Richardson present.

Appendix B

Morpeth Town Council
Authorisation of Payments - June 2022

Date Processed	Supplier	Cheque No.	Description	Net Amount	VAT	Gross Amount
06/07/2022	LTL Systems Limited	BACS	Pavilion Maintenance	180.00	36.00	216.00
06/07/2022	Ellington Colliery Band	BACS	Mayors Charity Donation	253.86	0.00	253.86
06/07/2022	Clumsy Goat	BACS	Pavilion Maintenance	356.35	71.25	427.60
06/07/2022	Phoenix	BACS	Computer Maintenance	169.02	33.80	202.82
06/07/2022	Marmax	BACS	Dedicated Seat	379.00	75.80	454.80
06/07/2022	Winn	BACS	Pavilion Maintenance	80.00	16.00	96.00
06/07/2022	Jewson	BACS	Dedicated Seat	45.91	9.18	55.09
06/07/2022	Jewson	BACS	Pool Maintenance	10.50	2.10	12.60
13/06/2022	Jewson	BACS	Allotments Maintenance	68.60	13.72	82.32
13/06/2022	Jewson	BACS	Pool Maintenance	6.91	1.38	8.29
13/06/2022	Jewson	BACS	Allotments Maintenance	1.64	0.33	1.97
13/06/2022	Jewson	BACS	General Maintenance	23.93	4.79	28.72
13/06/2022	NCC	BACS	Salaries May 21	27023.77	15.81	27,039.58
17/06/2022	4th Morpeth Scouts	BACS	Mayors Charity Donation	100	0.00	100.00
17/06/2022	Falon Nameplates Ltd	BACS	Dedicated Seat	110.19	22.04	132.23
17/06/2022	Jewson	BACS	Seat Allotments Maintenance	1.38	0.28	1.66
17/06/2022	Jewson	BACS	Shed Allotments Maintenance	16.76	3.35	20.11
17/06/2022	Jewson	BACS	Shed Allotments Maintenance	6.16	1.23	7.39
17/06/2022	Jewson	BACS	General Maintenance	21.97	4.39	26.36
17/06/2022	Jewson	BACS	General Maintenance	20.81	4.16	24.97
17/06/2022	Inside Magazine	BACS	Outwork- Town Cryer	1,300.00	0.00	1,300.00
17/06/2022	Marmax	BACS	Dedicated Seat	379.00	75.80	454.80
17/06/2022	MorpethCS	BACS	Windows Cleaned St James and Pavilion	120.00	0.00	120.00
17/06/2022	Northumberland Community Enterprise	BACS	Mayors Charity Donation	100.00	0.00	100.00
17/06/2022	ttsFM	BACS	St James Alarm General Maintenance	49.00	9.80	58.80
17/06/2022	Winn	BACS	Cafe Maintenance	120.00	24.00	144.00
17/06/2022	Gustharts	BACS	Pool Maintenance	68.26	12.89	81.15
20/06/2022	GMS	BACS	Bowling Green	12,610.00	2,522.00	15,132.00
20/06/2022	Jewson	BACS	Shed Allotments Maintenance	43.43	8.69	52.12
20/06/2022	Jewson	BACS	Shed Allotments Maintenance	58.00	11.60	69.60
20/06/2022	Jewson	BACS	Shed Allotments Maintenance	34.52	6.90	41.42
20/06/2022	NCS	BACS	Telephone Maintenance Charge	200.00	40.00	240.00
20/06/2022	Northumberland Community Enterprise	BACS	Stobhill Link Donation £50 Cash	50.00	0.00	50.00
22/06/2022	Jewson	BACS	Play Park Repairs	11.39	2.28	13.67
22/06/2022	Jewson	BACS	Allotments Maintenance	77.90	15.58	93.48
22/06/2022	Wicksteed	BACS	Play Park Repairs	165.38	33.08	198.46
24/06/2022	Tyne and Wear Pension Fund	BACS	Recharge element for pension	27.15	0.00	27.15
27/06/2022	Clear Channel	BACS	Bus Repairs	148.44	29.69	178.13
27/06/2022	Jewson	BACS	Seats and General	14.84	2.97	17.81
27/06/2022	Jewson	BACS	Pavilion Maintenance	27.19	5.44	32.63
28/06/2022	Clear Channel	BACS	Bus Repairs	148.44	29.69	178.13
28/06/2022	Falon Nameplates Ltd	BACS	Dedicated Seat Nameplate	144.50	28.90	173.40
29/06/2022	S.Finneran	BACS	St James Alarm General Maintenance	88.00	17.60	105.60
30/06/2022	Initial	BACS	Sanitary Bins removal	557.28	111.46	668.74
07/01/2022	LTL	BACS	Emergency Call out	100.00	20.00	120.00
07/01/2022	Falon Name Plates	BACS	Dedicated Seat Plaque	110.19	22.04	132.23
07/04/2022	NCC	BACS	Morpeth Town Hall Rent	3000.00	0.00	3000.00
07/05/2022	Fast Repairs	BACS	Pavilion Door Repair	470.00	0.00	270.00
07/05/2022	ttsFM	BACS	St James Alarm General Maintenance	49.00	9.80	58.80
				49,148.67	3,355.82	52,304.49
Petty Cash - June 2022						
6.06.2022	Shoe Care	4823	Keys Cut	9.92	1.98	11.90
2.06.2022	Yorkshire Trading Company	"	Toilet Maintenance	4.16	0.83	4.99
8.06.2022	Pavilion Cafe	"	Corporate Refreshments	12.83	2.57	15.40
8.06.2022	Home Bargains	"	Cleaning Supplies	4.16	0.83	4.99
13.06.2022	Iceland	"	Corporate Refreshments	4.00	0.80	4.80
21.06.2022	Timpson	"	Keys Cut	6.67	1.33	8.00
21.06.2022	Lidl	"	Cafe Refreshments	6.34	0.36	6.70
22.06.2022	Penfolds	"	Cafe Food	2.42	0.48	2.90
29.06.2022	Iceland	"	Cafe Food	2.96	0.59	3.55
29.06.2022	Yorkshire Trading Company	"	Cafe Equipment	8.29	1.66	9.95
				61.75	11.43	73.18
Direct Debits - May 2022						
03/05/2022	Gaffey Technical	DD	Hyprolyser Rental Fee	306.92	61.38	368.30
04/05/2022	EDF	"	SJCC Elec 9/3-13/4/22	72.39	3.62	76.01
10/05/2022	EE	"	MTC Office Mobiles	91.57	18.31	109.88
13/05/2022	Talk Talk	"	SJCC Wi-Fi	29.95	5.99	35.94
16/05/2022	Bankline	"	Online Banking Charges	30.50	0.00	30.50
16/05/2022	Crown Gas & Power	"	SJCC Gas 31/3-30/4/22	131.57	6.58	138.15
16/05/2022	NCC	"	SPCC Rates	125.00	0.00	125.00
18/05/2022	Nest	"	Pension Contributions	62.49	0.00	62.49
19/05/2022	Worldpay	"	Transaction Charges April 22	58.28	2.93	61.21
19/05/2022	EDF	"	SPCC Electric Standing Charge	12.38	0.62	13.00
20/05/2022	Worldpay	"	Subscription Fees May 22	9.95	1.99	11.94
30/05/2022	Siemens	"	Photocopier Lease	52.50	10.50	63.00
31/05/2022	NCS	"	MTC Telephone Charges	36.19	7.24	43.43
31/05/2022	EDF	"	SJCC Elec 14/4-13/5/22	56.58	2.83	59.41
16/05/2022	Booker	"	Café Food & Beverages	4,605.99	295.21	4,901.20
20/05/2022	Tower Leasing	"	Coffee Machine Lease	176.29	35.26	211.55
				5,858.55	452.46	6,311.01

Credit Card - May 2022						
29/04/2022	Amazon	CC	Pool Testing	12.49	2.50	14.99
02/05/2022	Adobe Acrobat	"	Subscription	42.96	0.00	42.96
02/05/2022	Indeed	"	Advertising	61.46	0.00	61.46
03/05/2022	Square	"	Team Plus Subscription	20.00	0.00	20.00
06/05/2022	Amazon	"	Café Equipment	4.99	1.00	5.99
06/05/2022	Amazon	"	Café Equipment	38.52	7.68	46.20
06/05/2022	Amazon	"	Café Signage	3.90	0.00	3.90
06/05/2022	Amazon	"	Cleaning Products	9.16	1.83	10.99
09/05/2022	Safe Shop	"	Digital Door Lock	176.65	35.33	211.98
09/05/2022	Amazon	"	Cleaning Products	10.42	2.08	12.50
09/05/2022	Amazon	"	Stationery	24.26	4.85	29.11
11/05/2022	Giff Gaff	"	Café Phone Contract	5.00	1.00	6.00
11/05/2022	Direct365	"	Cleaning Products	16.79	3.36	20.15
12/05/2022	Amazon	"	Stationery	8.12	1.63	9.75
12/05/2022	Direct365	"	Cleaning Products	16.79	3.36	20.15
16/05/2022	Direct365	"	Cleaning Products	17.27	3.45	20.72
18/05/2022	Amazon	"	Café Food Supplies	2.45	0.00	2.45
18/05/2022	Click Cleaning	"	Cleaning Products	54.84	10.96	65.80
19/05/2022	Amazon	"	Café Food Supplies	14.94	0.00	14.94
19/05/2022	Amazon	"	Café Food Supplies	5.61	1.12	6.73
19/05/2022	Amazon	"	Café Food Supplies	11.23	0.00	11.23
19/05/2022	Amazon	"	Café Equipment	25.82	5.16	30.98
23/05/2022	Spaldings Ltd	"	Bowling Green Maintenance	75.90	15.18	91.08
				659.57	100.49	760.06
				55,728.54	3,920.20	59,448.74
	Total Payments					