

Morpeth Town Council
Minutes of the Finance & General Purposes Committee
Wednesday 1st June 2022 at 6:30pm in the Council Chamber of
the Town Hall, Morpeth

Present:

Councillors: D Bawn - Chair
B Bawn
A Byard
R Hogg
J Richardson
R Wearmouth

Clerks: Mrs T Bell
Miss K Carter

Absent Councillors: J Crawford - Personal
A Cochrane - No apologies received
S Peacock - No apologies received
E Skinner - No apologies received

Open Session

There were no members of the public present who wished to ask a question on this occasion.

13/22 Committee Chairman's Announcements

- Members were advised of the usual rules about the recording of meetings.
- Members were reminded that mobile phones should be turned on to silent and should not be used during the meeting.

14/22 Mayoral Announcements

- There will be a 70's Flower Power Disco at St James Community Centre on Saturday 9th July 2022 7pm to celebrate 50 years of the Floral Clock. Tickets are £20 each, all proceeds to the Floral Clock.
- There will be a fundraiser at Lollo Rosso on Monday 22nd August 2022 7pm to raise funds for Ellington Colliery Band. Tickets are £25 each, all proceeds to support Ellington Colliery Band in the National Brass Band Championships.
- The St Patrick's Day themed Mayor's Ball will take place on Saturday 18th March 2023 at Pleased to Meet You.

15/22 Declarations of Interest

The Chairman received no declarations of interest on this occasion.

16/22 **Minutes of the Finance and General Purposes Committee held on 4th May 2022**

The minutes of the above meetings were approved as a true record.

RESOLVED

- (i) That the minutes of the Finance and General Purposes Committee be approved with the above amendments and signed as a correct record by the chair.

17/22 **Authorisation of Payments**

The payment list for May 2022 was circulated for consideration.

RESOLVED

- (i) That members agreed the amended payment lists for May 2022, totalling £62,923.82.

18/22 **Allery Banks Community Orchard**

Members were asked to consider the proposals regarding the above.

The Clerk advised members that the land is currently owned by Northumberland County Council (NCC) and Karbon Homes. NCC and Karbon Homes have agreed to transfer the asset, provided that the Town Council covers Karbon Homes' legal fees. The project report is comprehensive, however engineering costs are still outstanding.

Cllr Hogg enquired whether the project would be popular with residents of Morpeth and if it would provide value for money.

Cllr Wearmouth suggested it should be taken to a Morpeth Forum event to gauge members of the public's opinions prior to any decision being taken.

RESOLVED

- (i) Information duly noted.
(ii) Members unanimously agreed that the project be included in the next Morpeth Forum for consultation to gauge public opinion.

19/22 **Subsidies 2021/22**

Members were provided for information documents from the following organisations in relation to their 2021/22 subsidy:

- Northumberland Community Enterprise Limited

Members agreed that the report gives a detailed explanation of how the subsidy was used.

Cllr Byard advised that Northumberland Community Enterprise Limited will have a stall at Picnic in the Park on the Sunday 17th July 2022.

RESOLVED

(i) Information duly noted.

There was no other business to discuss and the meeting concluded at 7:03pm with Councillors B Bawn, D Bawn, A Byard, R Hogg, J Richardson and R Wearmouth present.

**Morpeth Town Council
Authorisation of Payments - May 2022**

Appendix B

Date Processed	Supplier	Cheque No.	Description	Net Amount	VAT	Gross Amount
03/05/2022	Morpeth Cleaning Services	BACS	Buildings Maintenance	60.00	0.00	60.00
03/05/2022	Tyne and Wear Pension Fund	BACS	April 22 Pension Recharge	26.88	0.00	26.88
03/05/2022	LTL Security Limited	BACS	Pavilion Maintenance	85.00	17.00	102.00
11/05/2022	MKM Building Supplies	BACS	Dedicated Seat Maintenance	12.06	2.41	14.47
11/05/2022	NCC Revenues Section	BACS	April 2022 Salaries	24,077.37	12.48	24,089.85
11/05/2022	Tyne and Wear Play Ltd	BACS	Training	200.00	0.00	200.00
11/05/2022	Jewson	BACS	Bowling Greens Maintenance	13.52	2.70	16.22
11/05/2022	Jewson	BACS	Bowling Greens Maintenance	34.98	7.00	41.98
11/05/2022	Jewson	BACS	Bowling Greens Maintenance	5.34	1.07	6.41
11/05/2022	Jewson	BACS	Play Area Maintenance	43.88	8.78	52.66
11/05/2022	Jewson	BACS	Bowling Greens Maintenance	89.15	17.83	106.98
11/05/2022	Jewson	BACS	Paddling Pool Maintenance	146.50	29.30	175.80
11/05/2022	Barnabas Safe and Sound	BACS	2022 Subsidy	1,500.00	0.00	1,500.00
11/05/2022	Contact Mental Health	BACS	2022 Subsidy	5,000.00	0.00	5,000.00
11/05/2022	Ellington Colliery Band	BACS	2022 Subsidy	1,000.00	0.00	1,000.00
11/05/2022	Northumberland Credit Union	BACS	2022 Subsidy	800.00	0.00	800.00
11/05/2022	Morpeth and District Red Squirrels	BACS	2022 Subsidy	200.00	0.00	200.00
11/05/2022	Jewson	BACS	Dedicated Seat Maintenance	21.94	4.39	26.33
11/05/2022	Pavilion Café	BACS	Mayor Making Refreshments	142.00	0.00	142.00
11/05/2022	Mike Slaughter	BACS	Internal Audit	648.90	0.00	648.90
17/05/2022	Bowman & Co	BACS	Remembrance Speakers	579.00	0.00	579.00
17/05/2022	Morpeth Cleaning Services	BACS	Pavilion Maintenance	30.00	0.00	30.00
17/05/2022	Jewson	BACS	Paddling Pool Maintenance	16.23	3.25	19.48
17/05/2022	Jewson	BACS	Dedicated Seat Maintenance	71.25	14.25	85.50
17/05/2022	Jewson	BACS	Paddling Pool Maintenance	20.56	4.11	24.67
17/05/2022	Contact Mental Health	BACS	Mayor's Charity Donations	13,808.37	0.00	13,808.37
17/05/2022	Morpeth Fair Day	BACS	Small Grant	500.00	0.00	500.00
17/05/2022	Joanne Wilson	BACS	Travel Expenses	40.95	0.00	40.95
17/05/2022	TTS FM	BACS	Pavilion Maintenance	200.00	40.00	240.00
17/05/2022	TTS FM	BACS	Community Centre Maintenance	200.00	40.00	240.00
17/05/2022	Playdale	BACS	Play Area Maintenance	124.92	24.98	149.90
17/05/2022	Jewson	BACS	Dedicated Seat Maintenance	70.82	14.16	84.98
19/05/2022	Falon Nameplates Limited	BACS	Dedicated Seat Plaque	110.20	22.04	132.24
19/05/2022	Morpeth Market	BACS	Market Contribution	3,540.00	0.00	3,540.00
24/05/2022	Joanne Wilson	BACS	Travel Expenses	17.10	0.00	17.10
24/05/2022	Pool Tech Services	BACS	Paddling Pool Maintenance	459.68	91.94	551.62
24/05/2022	Tyne and Wear Pension Fund	BACS	May 22 Pension Recharge	27.15	0.00	27.15
26/05/2022	Rialtas	BACS	Support Fee	59.00	11.80	70.80
26/05/2022	Marmax	BACS	Dedicated Seat	379.00	75.80	454.80
26/05/2022	Marmax	BACS	Dedicated Seat	379.00	75.80	454.80
26/05/2022	S Finneran	BACS	SJCC Repairs	138.00	27.60	165.60
				54,694.81	548.69	55,427.44
Petty Cash - May 2022						
28/04/2022	Yorkshire Trading	4822	Maintenance	4.99	0.00	4.99
04/05/2022	Home Bargains	"	Café Equipment	11.44	2.29	13.73
04/05/2022	Iceland	"	Corporate Refreshments	6.67	1.33	8.00
09/05/2022	Lidl	"	Café Food	6.20	1.24	7.44
09/05/2022	Morrison	"	Café Food	27.00	0.00	27.00
06/05/2022	Home Bargains	"	Maintenance	4.99	1.00	5.99
10/05/2022	Iceland	"	Corporate Refreshments	13.50	2.70	16.20
11/05/2022	Iceland	"	Corporate Refreshments	9.79	1.96	11.75
13/05/2022	Timpson	"	Radar Key	7.50	1.50	9.00
16/05/2022	Iceland	"	Maintenance	7.00	0.00	7.00
18/05/2022	Timpson	"	Keys Cut	10.00	2.00	12.00
22/05/2022	Lidl	"	Café Food	4.35	0.03	4.38
				113.43	14.05	127.48
Direct Debits - April 2022						
01/04/2022	Gaffey	DD	Hyprolyser Rental Fee	306.92	61.38	368.30
05/04/2022	Wave	"	SJCC Water 21/12-14/03/22	51.77	0.00	51.77
11/04/2022	EE	"	MTC Office Mobile	91.57	18.31	109.88
12/04/2022	Talk Talk	"	SJCC Wi-Fi	29.95	5.99	35.94
19/04/2022	Bankline	"	Online Banking Charges	35.30	0.00	35.30
19/04/2022	Crown Gas & Power	"	SJCC 28/2-31/3/22	129.88	6.49	136.37
19/04/2022	NCC	"	SPCC Rates	122.00	0.00	122.00
19/04/2022	EDF	"	SPCC Electric Standing Charge	12.38	0.62	13.00
20/04/2022	Worldpay	"	Transaction Charges March 22	29.14	2.83	31.97
21/04/2022	Worldpay	"	Subscription fee April 22	9.95	1.99	11.94
28/04/2022	Siemens	"	Photocopier Lease	52.50	10.50	63.00
29/04/2022	NCS	"	MTC Telephone Charges	38.45	7.69	46.14
20/04/2022	Tower Leasing	"	Coffice Machine Lease	176.29	35.26	211.55
19/04/2022	Booker	"	Café Supplies	4,153.43	291.90	4,445.33

				<u>5,239.53</u>	<u>442.96</u>	<u>5,682.49</u>
Credit Card - April 2022						
29/03/2022	Adobe	CC	Adobe Acrobat Pro Subscription	42.96	0.00	42.96
01/04/2022	Indeed	"	Advertising	49.54	0.00	49.54
02/04/2022	Square	"	Team Plus Subscription	20.00	0.00	20.00
04/04/2022	High Speed Training	"	Staff Training	20.00	4.00	24.00
08/04/2022	GiffGaff	"	Café Phone Contract	6.00	0.00	6.00
08/04/2022	Amazon	"	Small Appliance Protection	7.24	1.45	8.69
10/04/2022	Amazon	"	Café Food Supplies	13.99	0.00	13.99
11/04/2022	GiffGaff	"	Café Phone	34.00	0.00	34.00
10/04/2022	Amazon	"	Café Equipment	79.15	15.83	94.98
12/04/2022	Amazon	"	General	12.48	2.50	14.98
13/04/2022	Asda	"	Easter Orange Event	53.35	0.00	53.35
19/04/2022	Discount Cream	"	Café Food Supplies	40.69	0.00	40.69
19/04/2022	Amazon	"	Café Equipment	26.22	5.28	31.50
20/04/2022	Amazon	"	Café Equipment	26.58	5.32	31.90
20/04/2022	Amazon	"	Café Equipment	76.47	0.00	76.47
20/04/2022	Amazon	"	Café Equipment	21.24	4.26	25.50
21/04/2022	Amazon	"	Workwear	24.95	0.00	24.95
21/04/2022	Amazon	"	Cafe Equipment	27.49	5.50	32.99
21/04/2022	Amazon	"	Café Equipment	9.98	2.00	11.98
25/04/2022	Amazon	"	Café Equipment	21.49	4.32	25.81
26/04/2022	Amazon	"	Cafe Equipment	5.33	1.07	6.40
26/04/2022	Amazon	"	Bowling Green Maintenance	98.95	0.00	98.95
26/04/2022	Amazon	"	Bowling Green Maintenance	489.24	97.85	587.09
27/04/2022	Amazon	"	Paddling Pool Maintenance	71.50	14.30	85.80
27/04/2022	ETI Ltd	"	Water Temperature Kit	149.50	29.90	179.40
27/04/2022	Amazon	"	Jubilee Events	17.08	3.42	20.50
27/04/2022	Amazon	"	Jubilee Events	7.49	1.50	8.99
28/04/2022	Natwest	"	Credit Card Fee	35.00	0.00	35.00
				<u>1,487.91</u>	<u>198.50</u>	<u>1,686.41</u>
Total Payments				<u>61,535.68</u>	<u>1,204.20</u>	<u>62,923.82</u>