

**Morpeth Town Council**  
**Minutes of the Finance & General Purposes Committee**  
**Wednesday 3<sup>rd</sup> November 2021 at 6:30pm in the Corn Exchange of the Town Hall,**  
**Morpeth**

**Present:**

**Councillors:** D Bawn - Chair  
A Byard  
A Cochrane  
J Crawford  
S Peacock  
J Richardson  
E Skinner

**Clerks:**

Mrs T Bell  
Miss K Carter

**Absent Councillors:**

R Hogg - Business  
R Wearmouth - Business  
B Bawn - Holiday

**Open Session**

There were no members of the public present who wished to ask a question on this occasion.

**112/21 Committee Chairman's Announcements**

- Members were advised of the usual rules about the recording of meetings.
- Members were reminded that mobile phones should be turned on to silent and should not be used during the meeting.

**113/21 Mayoral Announcements**

- The Mayor's Ball will take place on Saturday 4<sup>th</sup> December 2021.
- The Mayor has commissioned some ties and scarfs in Morpeth Town colours, including the Town Crest, in aid of his chosen charity, contact Mental Health. These are available for purchase at £30 each.
- The Ellington Colliery Band will be putting on a concert on the 4<sup>th</sup> November 2021 at St James Church.
- There will be a curry night at the Tandoor Mahal on Tuesday 9<sup>th</sup> November 2021 to celebrate 42 years of business. Tickets are £18 per person for a three course meal.

**114/21 Declarations of Interest**

The Chairman received no declarations of interest on this occasion.

**115/21 Minutes of the Finance and General Purposes Committee held on 6<sup>th</sup> October 2021**

The minutes of the above meetings were approved as a true record.

**RESOLVED**

- (i) That the minutes of the Finance and General Purposes Committee be approved and signed as a correct record by the chair.

**116/21 Authorisation of Payments**

An amended payment list for October 2021 was circulated for consideration.

**RESOLVED**

- (i) That members agreed the amended payment lists for October 2021, totalling £13,395.30.

**117/21 Café Update**

Members were provided with an update.

The Clerk advised that the new menu will be launched on the 8<sup>th</sup> November 2021 and will include more home-made foods and Winter specials. This will be advertised on the new More in Morpeth website once it is unveiled next week.

**RESOLVED**

- (i) Information duly noted.

**118/21 Budget Monitoring Statement 2021/22**

Members were provided for information with the second quarter Budget Statement 2020/21.

The Clerk advised members that spend was on track.

**RESOLVED**

- (i) Information duly noted.

**119/21 Budget 2022/23**

Members were provided for consideration with the first draft budget for 2021/22.

The Clerk advised that the precept will be increased by 3%.

The Clerk and members attended an ideas session on Wednesday 27<sup>th</sup> October 2021 to discuss possible new projects in the town to undertake. To fund these projects money can be earmarked within the budget.

**RESOLVED**

- (i) Information duly noted.
- (ii) The Clerk to circulate the notes from the idea session to members.

**120/21 Local Council Issues**

Cllr Byard raised concerns regarding the proposed traffic lights at St Georges.

The Clerk advised that this issue is being dealt with via the Planning and Transport committee

**RESOLVED**

- (i) Information duly noted.

There was no other business to discuss and the meeting concluded at 6:57pm with Councillors D Bawn, A Byard, A Cochrane, J Crawford, S Peacock, J Richardson and E Skinner present.

## Appendix B

**Morpeth Town Council**  
**Authorisation of Payments - October 2021**

Date Processed	Supplier	Cheque No.	Description	Net Amount	VAT	Gross Amount
24/9/2021	S FINNERANS	BACS	SJCC ALARM	85.00	17.00	102.00
24/9/2021	PENFOLDS	BACS	NEWSPAPERS	95.70	0.00	95.70
05/10/2021	JEWSON	BACS	GENERAL MAINTENANCE	16.15	3.23	19.38
05/10/2021	JEWSON	BACS	BENCHES	21.21	4.24	25.45
05/10/2021	JEWSON	BACS	PAVILION	3.47	0.69	4.16
05/10/2021	JEWSON	BACS	GENERAL MAINTENANCE	19.27	3.94	23.21
05/10/2021	JEWSON	BACS	PAVILION	18.86	3.77	22.63
05/10/2021	JEWSON	BACS	GENERAL MAINTENANCE	4.17	0.83	5.00
07/10/2021	TYNE & WEAR PENSION FUND	BACS	PENSION RECHARGE	26.33	0.00	26.33
07/10/2021	S FINNERANS	BACS	SJCC ALARM MAINTENANCE	150.00	30.00	180.00
07/10/2021	NCC	BACS	MTC OFFICE RENT	3,000.00	0.00	3,000.00
19/10/2021	JEWSON	BACS	GENERAL MAINTENANCE	6.89	1.38	8.27
19/10/2021	JEWSON	BACS	GENERAL MAINTENANCE	1.68	0.34	2.02
19/10/2021	INSIDE MAGAZINE	BACS	TOWN CRYER OCT/NOV 21	1,200.00	0.00	1,200.00
19/10/2021	CLUMSY GOAT	BACS	CAFE FOOD SUPPLIES	191.04	0.00	191.04
19/10/2021	CLEAR CHANNEL	BACS	BUS SHELTER REPAIRS	100.34	20.07	120.41
19/10/2021	CLEAR CHANNEL	BACS	BUS SHELTER REPAIRS	98.00	19.60	117.60
19/10/2021	MORPETH CLEANING SERVICES	BACS	WINDOW CLEANING PAVILION	30.00	0.00	30.00
19/10/2021	FALON NAMEPLATES	BACS	DEDICATED SEAT PLAQUE	100.27	20.05	120.32
19/10/2021	C ROWLANDS	BACS	REFUND	72.00	0.00	72.00
27/10/2021	JEWSON	BACS	PAVILION	5.48	1.10	6.58
27/10/2021	JEWSON	BACS	PLAY AREAS	20.71	4.14	24.85
27/10/2021	JEWSON	BACS	GENERAL MAINTENANCE	28.31	5.66	33.97
27/10/2021	JEWSON	BACS	BENCHES	20.61	4.12	24.73
27/10/2021	JEWSON	BACS	BENCHES	21.74	4.35	26.09
27/10/2021	F H HARDY	BACS	COLLINGWOOD WREATH	25.00	0.00	25.00
					0.00	0.00
				<b>5,362.23</b>	<b>144.51</b>	<b>5,506.74</b>
	<b>Petty Cash October 2021</b>					
30/09/2021	Yorkshire Trading	4813	Office Maintenance	1.66	0.33	1.99
01/10/2021	Home Bargains	"	Café Food Supplies	2.45	0.50	2.95
04/10/2021	Home Bargains	"	Café Cleaning Supplies	8.24	1.65	9.89
13/10/2021	Home Bargains	"	Office Cleaning Supplies	3.30	0.66	3.96
14/10/2021	Yorkshire Trading	"	Office Maintenance	1.24	0.25	1.49
15/10/2021	Lidl	"	Café Food Supplies	5.34	0.00	5.34
15/10/2021	B&Q	"	Office Maintenance	8.00	0.00	8.00
15/10/2021	Home Bargains	"	Café Equipment	19.74	3.95	23.69
14/10/2021	Iceland	"	Café Food Supplies	2.67	0.53	3.20
18/10/2021	Lidl	"	Café Food Supplies	3.37	0.39	3.76
20/10/2021	Home Bargains	"	Café Food Supplies	2.37	0.00	2.37
25/10/2021	Lidl	"	Café Food Supplies	4.92	0.98	5.90
25/10/2021	Home Bargains	"	Café Cleaning Supplies	1.65	0.33	1.98
26/10/2021	Home Bargains	"	Office Cleaning Supplies	3.22	0.64	3.86
27/10/2021	Pavilion Café	"	Refreshments	32.80	0.00	32.80
28/10/2021	Lidl	"	Café Food Supplies	7.34	0.03	7.37
29/10/2021	Yorkshire Trading	"	Office Maintenance	1.24	0.25	1.49
	<b>Total</b>			<b>109.55</b>	<b>10.49</b>	<b>120.04</b>

<b>Direct Debits September 2021</b>						
01/09/2021	Gaffey Technical	DD	Hyprolyser Rental Fee	306.92	61.38	368.30
01/09/2021	EDF	"	SJCC 09/07-13/08/21	43.57	2.18	45.75
03/09/2021	Wave	"	Paddling Pool 15/05/21-14/08/21	274.23	0.00	274.23
03/09/2021	Wave	"	Wellwood Gdns 15/05-14/08/21	11.14	0.00	11.14
03/09/2021	Wave	"	Duncan Gdns 15/05-14/08/21	38.59	0.00	38.59
03/09/2021	Wave	"	St Marys 15/05-14/08/21	12.28	0.00	12.28
10/09/2021	EE	"	MTC Office Mobile	84.83	16.97	101.80
14/09/2021	PWLB	"	Loan Repayment	1,644.25	0.00	1,644.25
14/09/2021	Talk Talk	"	SJCC WiFi	29.95	5.99	35.94
15/06/2021	Bankline	"	Online Banking Charges	30.90	0.00	30.90
15/09/2021	Bookers	"	Café Food Supplies	3,613.22	220.74	3,833.96
15/09/2021	NCC	"	SPCC Rates	85.00	0.00	85.00
16/09/2021	EDF	"	SPCC Charge	12.38	0.62	13.00
17/09/2021	Crown Gas & Power	"	SJCC 31/07-31/08/21	38.13	1.91	40.04
17/09/2021	EDF	"	SJCC 14/08-01/09/21	20.08	1.00	21.08
20/09/2021	Worldpay	"	Subscription Fee Sep 21	9.95	1.99	11.94
20/09/2021	Pitney Bowes	"	Qtrly Rental from 09/09/21	73.44	14.69	88.13
20/09/2021	Tower Leasing	"	Coffee Machine Rental	176.29	35.26	211.55
21/09/2021	Worldpay	"	Transaction Charges Aug 21	29.32	2.86	32.18
28/09/2021	Siemens	"	Photocopier Lease Sep 21	52.50	10.50	63.00
30/09/2021	NCS	"	MTC Office Telephone	40.78	8.16	48.94
	<b>Total</b>			<b>6,627.75</b>	<b>384.25</b>	<b>7,012.00</b>

<b>Credit Card September 2021</b>						
30/08/2021	Adobe	CC	Acrobat Pro Subscription	42.96	0.00	42.96
02/09/2021	Indeed	"	Advertising	121.96	0.00	121.96
03/09/2021	Stitches of Bridgnorth	"	Staff Uniform	79.91	16.00	95.91
06/09/2021	Amazon	"	Café Supplies	19.98	4.00	23.98
06/09/2021	Amazon	"	Café Supplies	14.16	2.83	16.99
06/09/2021	Amazon	"	Café Supplies	15.25	3.05	18.30
06/09/2021	Sunlion Ltd	"	Café Supplies	6.64	1.33	7.97
07/09/2021	Chabrias Ltd	"	Café Supplies	4.99	1.00	5.99
10/09/2021	Morrison	"	Café Opening Event	269.01	0.00	269.01
17/09/2021	Ebay	"	Café Supplies	2.68	0.00	2.68
27/09/2021	Morrison	"	Café Food Supplies	45.00	0.00	45.00
27/09/2021	Institute of Swimming	"	Assignment Fee	35.00	0.00	35.00
27/09/2021	Institute of Swimming	"	Assignment Fee	35.00	0.00	35.00
27/09/2021	Amazon	"	Café Cleaning Supplies	12.32	2.47	14.79
28/09/2021	Amazon	"	Café Supplies	5.82	1.17	6.99
28/09/2021	Amazon	"	Café Supplies	11.66	2.33	13.99
	<b>Total</b>			<b>722.34</b>	<b>34.18</b>	<b>756.52</b>

<b>Total Payments</b>	<b>12,821.87</b>	<b>573.43</b>	<b>13,395.30</b>
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