



## RESOLVED

- (i) That the minutes of the Finance and General Purposes Committee be approved, and signed as a correct record by the chair.

43/19

### Matters Arising

There were no matters arising on this occasion.

44/19

### Authorisation of Payments

The payment list for July 2019 was circulated for consideration.

Cllr Byard queried why a payment had been made to Northumberland County Council (NCC) for photographs of a flying log book and medals rather than Woodhorn Archives.

The Clerk informed her that NCC had raised the invoice for the service.

## RESOLVED

- (i) Information duly noted.
- (ii) That members agreed the payment lists for July 2019, totalling £54,046.09.

45/19

### Updates from Working Groups

#### **a. Parish Boundary Working Group**

The Clerk informed members that a letter had been sent out to Hebron, Hepscoth, Mitford and Pegswood Parish Councils regarding the proposal and asking for further comments before consideration at Full Council on the 17<sup>th</sup> July 2019.

Members were informed that Hebron Parish Council had replied to advise that they are happy for the proposal to go ahead. Mitford Parish Council will take the proposal to their next parish meeting.

Cllr Bawn proposed that the position statement be recommended to Full Council for consideration.

A vote was taken: 7 For, 0 Against and 0 Abstention

## RESOLVED

- (i) Information duly noted.
- (ii) To recommend the Position Statement and Associated Maps on the Parish Boundaries to Full Council for approval.

DB

**b. Morpeth Partnership Working Group**

Members were provided with the notes of the meeting held on 11<sup>th</sup> June 2019.

**RESOLVED**

(i) Information duly noted.

**c. In Bloom Working Group**

Members were provided with the notes of the meeting held on 12<sup>th</sup> June 2019.

The Clerk informed members that Northumbria In Bloom judging will take place on Thursday 11<sup>th</sup> July 2019, and Britain In Bloom judging will take place on Thursday 8<sup>th</sup> August 2019.

The Clerk also informed members that herself and Terry Garnick will be attending a meeting on Monday 8<sup>th</sup> July 2019 with two national judges to review the route and seek their advice.

Cllr Cassie informed members that he had been in contact with County Councillor Glen Sanderson to enquire about cutting the grass at the roundabout by the new northern bypass.

The Clerk advised that a longer term solution is currently being investigated to alleviate the problem this includes planting a wild flower meadow.

**RESOLVED**

(i) Information duly noted.

**46/19**

**NCC Events Cost Recovery**

Members were provided for information with an email received from Paul Jones regarding the breakdown of costs for road closures.

The Clerk informed members that the Remembrance service organised by Morpeth Town Council would be exempt from charges.

Cllrs Best and Cassie expressed concern for other groups who would need to obtain road closures for events.

**RESOLVED**

(i) Information duly noted.

015

47/19

**Small Grant Application**

Members were asked to consider a Small Grant Application from Oxygen Community Radio for £500.

The Clerk informed members that the application did not meet the criteria for a Small Grant, therefore it was proposed to decline the application.

A vote was taken: 7 For, 0 Against and 0 Abstention

**RESOLVED**

- (i) Information duly noted.
- (ii) To decline the Oxygen Community Radio's Small Grant Application as it does not meet the criteria.

48/19

**Subsidies 2019/20**

Members were provided for information with documents from Community Action Northumberland (CAN) in relation to their 2018/19 subsidy.

Members agreed that the reports were an accurate reflection of how the subsidies are used.

**RESOLVED**

- (i) Information duly noted.
- (ii) To pay CAN the subsidy for 2019/20.

49/19

**Local Council Issues**

Cllr Herne informed members that a member of the public had been in contact with him regarding concerns of a rat infestation at a property in his ward. He informed members that Public Health will be investigating this issue.

**RESOLVED**

- (i) Information duly noted.
- (ii) To raise the member of the public's concerns at Local Area Council on Monday 8<sup>th</sup> July 2019.

Members unanimously agreed that the following resolution be passed to exclude the press and public from the meeting to discuss the following item in closed session:

***"That under Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting during the disclosure of the following items on the agenda as they involve the likely disclosure***

PB

**of exempt information as defined in Part 1 of schedule 12A in the 1972**

**Act as indicated below:**

Issues concerning: Contracts.

There was no other business to discuss and the meeting concluded at 7:24pm with Councillors D Bawn, N Best, A Byard, L Cassie, D Herne, R Hogg and K Holmes present.

SIGNED:   
DATE: 4/9/19  
CHAIRMAN/VICE-CHAIRMAN  
MORPETH TOWN COUNCIL  
STANDING COMMITTEE



**Morpeth Town Council  
Authorisation of Payments - July 2019**

Appendix B

Supplier	Cheque No.	Description	Net Amount	VAT	Gross Amount
			£	£	£
Pool Tech Services	BACS	Paddling Pool Chemicals	149.47	29.89	179.36
Inside Magazines	BACS	Town Cryer June/ July	1,200.00	0.00	1,200.00
Jewsons	BACS	General Maintenance	37.79	7.56	45.35
Jewsons	BACS	Bench Maintenance	7.19	1.44	8.63
Jewsons	BACS	Pool Maintenance	10.26	2.05	12.31
Jewsons	BACS	Pool Maintenance	25.90	5.18	31.08
Jewsons	BACS	Pool Maintenance / St James Maintenance	4.00	0.80	4.80
Jewsons	BACS	General Maintenance	22.51	4.50	27.01
Jewsons	BACS	Pool Maintenance	89.35	17.87	107.22
Wansbeck Valley Food Bank	BACS	Subsidy 2019/20	2,500.00	0.00	2,500.00
Northumberland Cleaning Company	BACS	Contractor SPCC, SJCC and Terrace Car Park May 19	1,802.00	0.00	1,802.00
Generation (UK) LTD	BACS	Paddling Pool Maintenance	154.20	30.84	185.04
Generation (UK) LTD	BACS	Credit	-100.00	-20.00	-120.00
Generation (UK) LTD	BACS	Safety Fencing	3.00	0.00	3.00
NCC	BACS	April and May Salary	24,303.40	6.84	24,310.24
Sandersons Arcade	BACS	Cleaning July-September	4,817.25	963.45	5,780.70
Thomas Owen	BACS	Cleaning Supplies Bus Station	237.89	47.58	285.47
SSE SWALEC	BACS	SJCC Electric	40.50	2.02	42.52
Alncom	BACS	CCTV	2,100.00	420.00	2,520.00
Alncom	BACS	CCTV Credit	-7,000.00	-1,400.00	-8,400.00
Alncom	BACS	CCTV	4,750.00	950.00	5,700.00
Alncom	BACS	CCTV	2,095.00	419.00	2,514.00
NCC	BACS	Photographs of flying log book and medals	99.67	19.93	119.60
HAYS Recruitment LTD	BACS	Temporary Staff	206.70	41.34	248.04
Initial	BACS	Bus Station Bins 18/04/19-17/0719	46.80	9.36	56.16
Playsafety LTD	BACS	Annual Park Inspections	456.50	91.30	547.80
Jewsons	BACS	Morpeth In Bloom	40.63	8.13	48.76
North East Regional Employers Org	BACS	NEJ Portal Advertisement	150.00	30.00	180.00
Jewsons	BACS	Pool Maintenance	5.95	1.19	7.14
Thomas Owen	BACS	Cleaning Supplies Carlisle Park	186.60	37.33	223.93
Thomas Owen	BACS	Cleaning Supplies SPCC	61.11	12.23	73.34
Thomas Owen	BACS	Cleaning Supplies SJCC	46.73	9.35	56.08
Thomas Owen	BACS	Cleaning Supplies Terrace	131.72	26.35	158.07
Jewsons	BACS	Pool Maintenance	34.94	6.99	41.93
A Wilkinson Plumbing and Heating	BACS	Carlisle Park Maintenance	175.00	0.00	175.00
NCC	BACS	June Salary	10,948.84	2.73	10,951.57
Perennial Favourites LTD	BACS	Morpeth in Bloom Flowers	62.90	2.52	65.42
James Tait	BACS	Heart of the North song	80.00	0.00	80.00
Jewsons	BACS	Flower Bed Maintenance	14.33	2.87	17.20
Jewsons	BACS	Stobhill Park Maintenance	4.36	0.87	5.23
Pool Tech Services	BACS	Paddling Pool Maintenance	83.18	16.64	99.82
Camlab Limited	BACS	Paddling Pool Maintenance	60.31	12.06	72.37
Jewsons	BACS	Toilets Cleaning and Maintenance	11.00	2.20	13.20
Jewsons	BACS	General Maintenance	4.19	0.84	5.03
Jewsons	BACS	Memorial Bench Plaque Maintenance	4.28	0.86	5.14
			<b>50,165.45</b>	<b>1,824.11</b>	<b>51,989.56</b>
<b>Direct Debits Paid June 2019</b>					
Gaffey Technical	DD	Hyprolyser Rental Fee May 19	300.90	60.18	361.08
Team Valley Web Design	"	Website Hosting June 19	41.67	8.33	50.00
Wave	"	Paddling Pool & Toilets 25/2-14/5/19	298.96	0.00	298.96
Wave	"	SPCC 15/02-14/05/19	41.46	0.00	41.46
Wave	"	SJCC 15/02-14/05/19	146.48	0.00	146.48
Wave	"	Wellwood Gardens 15/02-14/05/19	13.39	0.00	13.39
Wave	"	St Marys Field 15/02-14/05/19	12.16	0.00	12.16
EE & T-Mobile	"	MTC Office Mobile	48.74	9.75	58.49
Pitney Bowes	"	Franking Machine Lease from 09/06/19	73.44	14.69	88.13
Wave	"	Duncan Gardens 15/02-14/05/19	20.83	0.00	20.83
Bankline	"	Online Banking Charges	35.30	0.00	35.30
Gazprom	"	SPCC 01-31/05/19	145.70	7.29	152.99
Gazprom	"	SJCC 01-31/05/19	129.42	6.47	135.89
Pitney Bowes	"	Postage	1.04	0.00	1.04
Worldpay	"	Transaction Charges May 2019	15.46	0.09	15.55
Worldpay	"	Subscription Fee June 2019	7.50	1.50	9.00
Worldpay	"	Customer Refund	18.00	0.00	18.00
Corona Energy	"	SPCC 01-31/05/19	13.66	0.68	14.34
<b>Sub Total Direct Debit Payments</b>			<b>1,364.11</b>	<b>108.98</b>	<b>1,473.09</b>

**Morpeth Town Council  
Authorisation of Payments - July 2019**

Supplier	Cheque No.	Description	Net Amount £	VAT £	Gross Amount £
<b>Petty Cash June 2019</b>					
Iceland	4780	Mayors Parlour Visit	17.00	3.39	20.39
Iceland	"	Corporate Refreshments	5.77	1.12	6.89
KC Forrest Ltd	"	Skatepark Repairs	10.00	2.00	12.00
<b>Sub Total Petty Cash Payments</b>			<b>32.77</b>	<b>6.51</b>	<b>39.28</b>

<b>Credit Card May 2019</b>					
Washroom Hub	DD	Bus Station Air Freshener Refills	24.99	5.00	29.99
Morrison	"	Mayor Making Refreshments	20.00	0.00	20.00
Direct 365	"	Baby Change Unit - Carlisle Park Toilets	92.95	18.59	111.54
Amazon	"	Caution Cleaning Signs	24.46	4.89	29.35
John Freeman	"	Paddling Pool Grille	11.23	2.25	13.48
Amazon	"	Carlisle Park Toilet Maintenance	13.88	0.00	13.88
Washroom Hub	"	Carlisle Park Air Freshener Kit	41.66	8.33	49.99
John Freeman	"	Paddling Pool Grille	81.57	16.32	97.89
Morrison	"	Mayor Making Refreshments	50.86	0.00	50.86
Morrison	"	Mayor Making Refreshments	74.00	0.00	74.00
Amazon	"	Notice Boards	35.75	7.15	42.90
Amazon	"	Notice Board Pins	8.57	1.71	10.28
<b>Sub Total Credit Card Payments</b>			<b>479.92</b>	<b>64.24</b>	<b>544.16</b>

**Total Payments F&GP Committee 3rd  
July 2019**

<b>52,042.25</b>	<b>2,003.84</b>	<b>54,046.09</b>
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