

Morpeth Town Council
Minutes of the Finance & General Purposes Committee
Wednesday 5th June 2019 at 6:30pm
in the Chambers at the Town Hall, Morpeth

Present: Councillors: D Bawn - Chairman
N Best
A Byard
D Herne (arriving at 6:39pm)
R Hogg
K Holmes

Clerks: Mrs T Bell
Miss K Carter
Miss C Rowell

Absent Councillors: Cllr L Cassie - Personal
Cllr A Tebbutt - Business
Cllr R Thompson - Business
Cllr R Wearmouth - Holiday

12/19 Committee Chairman's Announcements

- Members were advised of the usual rules about the recording of meetings.
- Members were reminded that mobile phones should be turned on to silent and should not be used during the meeting.

Cllr Bawn welcomed Chloe Rowell, Administration Assistant, to Morpeth Town Council.

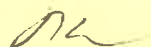
13/19 Mayoral Announcements

- The Heart of the North fundraising concert will take place on the 22nd June 2019 to raise money for the Mayor's charity. Tickets are on sale at the Town Hall for £15 each, including refreshments.
- Fair Day will be taking place on 9th June 2019. The Mayor will be creating a fundraising video to raise money for her charity.

14/19 Declarations of Interest

The Chairman received the following declarations of interest on this occasion:

Cllr N Best – Morpeth Partnership Working Group, Food and Drink Festival – (Personal & Prejudicial Interest – Committee member)



15/19 **Public Participation Time**

There were no members of the public present who wished to ask a question on this occasion.

16/19 **Minutes of the Finance and General Purposes Committee held on 1st May 2019**

The minutes of the above meetings were approved as a true record.

RESOLVED

- (i) That the minutes of the Finance and General Purposes Committee be approved, and signed as a correct record by the chair.

17/19 **Matters Arising**

There were no matters arising on this occasion.

18/19 **Authorisation of Payments**

The payment list for June 2019 was circulated for consideration.

RESOLVED

- (i) That members agreed the payment lists for June 2019, totalling £109,272.17.

20/19 **Updates from Working Groups**

a. Parish Boundary Working Group

Members were provided for consideration with the Position Statement and Associated Maps on the Parish Boundaries.

Cllr Bawn advised that if members agree the statement then it will go to Full Council for discussion and a final decision. He proposed that the Clerk write to the three affected Parishes, asking for any further comments for consideration prior to the Full Council meeting on the 17th July 2019.

Cllr Best proposed that the sentence on page four be removed.

Cllr Hogg advised that Hepscott Parish Council had a new Chair and a new approach may be welcomed.

Cllr Bawn proposed that the position statement be approved with the amendment and recommended to Full Council.

A vote was taken: 6 For, 0 Against and 0 Abstention

RESOLVED

- (i) Information duly noted.
- (ii) To recommend the Position Statement and Associated Maps on the Parish Boundaries to Full Council for approval.
- (iii) The Clerk to write to the three Parish Clerks to ask for any further comments for consideration prior to the Full Council meeting on the 17th July 2019.

Cllr Herne arrived at 6:39pm.

b. Morpeth Partnership Working Group

The Clerk informed members that a proposal had been received from Sanderson Arcade requesting a contribution towards the Food and Drink Festival, the information had been previously circulated to members. The Clerk advised that £2000 was contributed to the event last year for the sponsorship of the music stage.

A vote was taken: 5 For, 0 Against and 0 Abstention

RESOLVED

- (i) Information duly noted.
- (ii) To approve the sponsor of the music stage at the Food & Drink Festival.

Cllr Best left the meeting at 6:47pm, returning at 6:50pm.

c. CCTV Working Group

The Clerk informed members that the CCTV installation was nearing completion in the Town. The cameras should be activated in the next few weeks and a joint press release with the police and the Morpeth and District Chamber of Trade will be organised.

Cllr Best suggested that an invoice be sent to the Chamber of Trade for their contribution towards the CCTV system.

RESOLVED

- (i) Information duly noted.

21/19

Vehicle Activated Signs at Abbey Meadows

Cllr Bawn informed members that NCC would pay to install the sign, and ownership would then transfer to the Town Council.

A vote was taken: 6 For, 0 Against and 0 Abstention

RESOLVED

- (i) Information duly noted.
- (ii) The Town Council to adopt the speed sign once it has been installed at Abbey Meadows outside Abbeyfields School.

22/19

Local Council Issues

There were no issues raised on this occasion.

RESOLVED

- (i) Information duly noted.

Members unanimously agreed that the following resolution be passed to exclude the press and public from the meeting to discuss the following item in closed session:

“That under Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting during the disclosure of the following items on the agenda as they involve the likely disclosure of exempt information as defined in Part 1 of schedule 12A in the 1972 Act as indicated below:

Issues concerning: Contracts.

There was no other business to discuss and the meeting concluded at 7:10pm with Councillors D Bawn, N Best, A Byard, D Herne, R Hogg and K Holmes present.

SIGNED: 
DATE: 3/2/19
CHAIRMAN/VICE-CHAIRMAN
MORPETH TOWN COUNCIL
STANDING COMMITTEE

**Morpeth Town Council
Authorisation of Payments - June 2019**

Appendix B

Supplier	Cheque No.	Description	Net Amount £	VAT £	Gross Amount £
Jewson	BACS	Carlisle Park Maintenance	5.19	1.04	6.23
ReadyPAY	BACS	Tour Bus for Spring Judging	110.00	0.00	110.00
Jewson	BACS	Paddling Pool maintenance	11.98	2.40	14.38
Jewson	BACS	Seat maintenance	20.58	4.12	24.70
NALC	BACS	Annual Subscription	2,285.93	0.00	2,285.93
Peter Basnett	BACS	Interim and Year End Audit 2018/19	493.00	0.00	493.00
Wansbeck Constituency Labour Party	BACS	Booking Refund - Event cancelled	72.00	0.00	72.00
ABS Business Supplies Ltd	BACS	SPCC, SJCC and Terrace Car Park maintenance	66.00	13.20	79.20
Marmax	BACS	Dedicated Seat	324.20	64.84	389.04
Generation (UK) Ltd	BACS	Paddling Pool Maintenance	51.88	10.38	62.26
Generation (UK) Ltd	BACS	Paddling Pool maintenance	129.36	25.87	155.23
Falon Nameplates Ltd	BACS	Dedicated Seat Plaque	88.90	17.78	106.68
Thomas Owen	BACS	Bus Station toilets cleaning goods	181.79	36.36	218.15
Gustharts	BACS	Street clean goods	196.55	37.09	233.64
Gustharts	BACS	Street clean goods	507.85	95.82	603.67
A Wilkinson Plumbing & Heating	BACS	Carlisle Park Refurbishment	12,360.00	0.00	12,360.00
Northumberland Cleaning Company	BACS	Contractor SPCC, SJCC & Terrace Car Park April 19	1,147.50	0.00	1,147.50
Thomas Owen	BACS	SPCC cleaning materials	59.65	11.93	71.58
Thomas Owen	BACS	SJCC cleaning materials	65.08	13.01	78.09
Thomas Owen	BACS	Bus Station Toilets cleaning materials	124.61	24.93	149.54
ABS Business Supplies	BACS	Stationary	36.39	7.28	43.67
Tyne & Wear play ltd	BACS	RPII Exam fees	195.00	0.00	195.00
Jewsons	BACS	General Maintenance	22.85	4.57	27.42
Jewsons	BACS	General Maintenance	16.95	3.39	20.34
Jewsons	BACS	General Maintenance	18.04	3.61	21.65
Jewsons	BACS	General Maintenance	8.46	1.69	10.15
SLCC	BACS	Training	105.00	21.00	126.00
NCC	BACS	Pensions re-charge	308.98	0.00	308.98
Darren Young	BACS	Decoration of Carlisle Park Toilets	800.00	0.00	800.00
Thomas Owen	BACS	Cleaning supplies - Carlisle Park Toilets	140.36	28.08	168.44
Thomas Owen	BACS	Cleaning supplies - SJCC	5.96	1.19	7.15
Thomas Owen	BACS	Cleaning supplies - SPCC	27.38	5.47	32.85
Jewson	BACS	Maintenance - Carlisle Park Toilets	8.75	1.75	10.50
Jewson	BACS	Maintenance - Carlisle Park Toilets	14.81	2.96	17.77
Joanne Wilson	BACS	Travel	59.40	0.00	59.40
ABS Business Supplies	BACS	Cleaning supplies - Carlisle Park Toilets	22.00	4.40	26.40
Morpeth Window Cleaners	BACS	Maintenance - SPCC & SJCC	60.00	0.00	60.00
Mr O Bultitude	4778	Mayoral Allowance	100.00	0.00	100.00
Clear Channel	BACS	Bus shelter repairs	139.85	27.97	167.82
Mr K Denholm	BACS	Macebearer Duties May 19	81.70	0.00	81.70
Glasdon	BACS	Replacement bins & ashtray inserts	1,152.26	230.46	1,382.72
Tyneside & Northumberland MIND	BACS	Mayors Charity Tfr	10,249.55	0.00	10,249.55
Palintest	BACS	Pool test kit service	131.60	26.32	157.92
Pool Tech Services	BACS	Pool Chemicals	348.34	69.66	418.00
SSE	BACS	SJCC Electricity April 19	34.58	1.72	36.30
Sui Generis	BACS	Paddling Pool Refurbishment	36,291.00	7,258.20	43,549.20
Alncom	BACS	CCTV Phase 1	11,690.00	2,338.00	14,028.00
Alncom	BACS	CCTV Phase 3	11,530.00	2,306.00	13,836.00
			91,901.26	12,702.49	104,603.75
Direct Debits Paid May 2019					
Gaffey Technical	DD	Hyprolyser Rental Fee April 19	300.90	60.18	361.08
Team Valley Web Design	"	Website Hosting May 19	41.67	8.33	50.00
EE & T-Mobile	"	MTC Office Mobile	48.74	9.75	58.49
BNP Paribas	"	Copier Rental Fee 13/05-12/08/19	1131.49	226.30	1,357.79
Bankline	"	Online Banking Charges	35.30	0.00	35.30
Gazprom	"	SJCC Gas 01-30/04/19	142.26	7.11	149.37
Gazprom	"	SPCC Gas 01-30/04/19	226.28	45.25	271.53
Pitney Bowes	"	Franking Machine meter reset	208.00	0.00	208.00
Worldpay	"	Transaction Charges April 19	15.37	0.07	15.44
Worldpay	"	Subscription fees May 19	7.50	1.50	9.00
Corona Energy	"	SPCC Electricity 01-30/04/19	14.08	0.70	14.78
Sub Total Direct Debit Payments			2,171.59	359.19	2,530.78

Handwritten signature

Morpeth Town Council
Authorisation of Payments - June 2019

Supplier	Cheque No.	Description	Net Amount £	VAT £	Gross Amount £
Petty Cash May 2019					
Iceland	4779	Corporate Refreshments	1.66	0.34	2.00
Iceland	"	Mayors Event	8.83	1.77	10.60
Home Bargains	"	MTC Office Cleaning Supplies	24.32	4.86	29.18
Yorkshire Trading	"	Carlisle Park Toilet Cleaning Supplies	7.47	1.50	8.97
Julian's Veg	"	Mayor Making Refreshments	15.75	0.00	15.75
Home Bargains	"	Public Toilet Cleaning Supplies	24.63	4.93	29.56
Yorkshire Trading	"	Public Toilet Cleaning Supplies	4.15	0.83	4.98
Yorkshire Trading	"	Allotment Equipment	1.67	0.33	2.00
Lidl	"	In Bloom Garden Lovers Fair	1.90	0.08	1.98
Maxwells DIY	"	Allotment Equipment	5.84	1.16	7.00
Yorkshire Trading	"	Bus Shelter Maintenance	3.33	0.66	3.99
Home Bargains	"	Allotment Equipment	4.98	1.00	5.98
Yorkshire Trading	"	Padding Pool Maintenance	1.66	0.33	1.99
Sub Total Petty Cash Payments			106.19	17.79	123.98
Credit Card April 2019					
Morrison	DD	Annual Assembly Refreshments	20.00	0.00	20.00
Aspli	"	High Street Clean Up	1341.35	268.27	1609.62
Asda	"	Annual Assembly / Easter Oranges	66.65	0.00	66.65
George Roberts	"	Debris Netting	76.99	15.40	92.39
Morrison	"	Easter Oranges	6.00	0.00	6.00
Morrison	"	Annual Assembly Refreshments	14.00	0.00	14.00
Watson Haulage	"	Skip Hire	170.00	0.00	170.00
Natwest	"	Card Fee	35.00	0.00	35.00
Sub Total Credit Card Payments			1,729.99	283.67	2,013.66
Total Payments F&GP Committee 1st May 2019			95,909.03	13,363.14	109,272.17